

Revised IIPP/EAP training through LMS

- All employees (faculty, staff, grad students) are required by Cal/OSHA to receive ***annual*** training on the department's IIPP and EAP.
- Following the COE Dean's office and other COE departments, ECE has implemented an online training module through the campus' Learning Management System (LMS).
- This training will ask the user to go to the ECE Safety webpage (<https://ece.ucdavis.edu/safety>), open and read the IIPP and the EAP and then verify that both documents have been read and understood.

Work-related Injury Reporting

- University Policy requires that work-related injuries be reported to Workers' Compensation **within 24 hours** of occurrence.
- Departments must notify EH&S immediately (as soon as practically possible, but **within 8 hours**) if an employee has been seriously injured.
- The supervisor should report the employee injury as soon as practicable to [Employee Injury and Illness Reporting \(EIIR\)](#)
- See: <https://safetyservices.ucdavis.edu/units/risk-management-services/workers-compensation/injury-reporting>

For work-related injuries

1. If life-threatening, call 9-1-1
2. Occupational Health Services (8 a.m. - 5 p.m.),
Cowell Building, California Ave across from IM field, (530) 752-6051
3. Davis Urgent Care (9:00 a.m. - 9:00 p.m., 365 days a year)
4515 Fermi Place, Suite 105, Davis, CA, (530) 759-9110
4. Sutter Davis Hospital Emergency Room
2000 Sutter Place, Davis, CA, (530) 757-5111

Onboarding new students into a lab

If a lab has hazards, such as chemicals, compressed gases or lasers, students must receive safety training before they can have unrestricted lab access.

1. For labs with chemicals, the student must do the Fundamentals of Laboratory Safety online course through LMS.
2. Someone from the lab (PI or grad student lab manager) must train the student using the ECE Initial Training Safety Form on the ECE Safety webpage. This form must be kept in the lab's safety binder for annual Lab Safety Reviews and CUPA inspections (every 3 years).

Annual Safety Training Requirements

- For labs with hazards, the **PI** must certify the Lab Hazard Assessment Tool (LHAT) ***every year***. (This must be done by the PI – it cannot be delegated.) If the LHAT changes, each lab member must review it and acknowledge the changes.
- For labs with chemicals, the online chemical inventory must be updated and acknowledged annually. This can be delegated to a lab member or done by the PI.
- Annual group refresher training is required of all lab members, ***including the PI***. The training includes SafetyNet #13, IIPP and EAP. The training form is on the ECE Safety webpage and it must be kept in the lab's safety binder for annual Lab Safety Review inspections and CUPA inspections (every 3 years).